

**POTTAWATTAMIE COUNTY  
BOARD OF HEALTH  
REGULAR MEETING MINUTES  
FRIDAY, JANUARY 8, 2021  
SUPERVISORS' HEARING ROOM-COUNTY COURTHOUSE  
227 SOUTH 6TH STREET, COUNCIL BLUFFS, IOWA**

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**1. CALL TO ORDER**

The meeting was called to order by Dr. Barbara Lee at 7:34 A.M.

**2. ROLL CALL**

Members Present: Dr. Michael Guzman, Dr. Shawn Jones, Dr. Barbara Lee, Lea Voss

Members Absent: Dr. Eneh Okoruwa

Staff Present: Wyant, Sieck, Reed

Other Present: Kris Wood, Linda McQuinn, Jenny Sharrick, Diane K Anderson, Garfield Coleman, Rebecca Fox, Sherrie McDonald, Travis Hitchcock, PCEMA

**3. MINUTES**

**Motion #1:** to approve the Minutes of November 13, 2020 meeting.

**Motion by:** Dr. Shawn Jones

**Second by:** Lee Voss

**Vote:** Unanimous vote. Motion carried.

**4. ELECTION OF OFFICERS**

**A. Chair:** Dr. Shawn Jones nominated;

**Motion #2:** to approve Dr. Shawn Jones as Chairman for the year 2021.

**Motion by:** Dr. Michael Guzman

**Second by:** Lea Voss

**Vote:** Unanimous vote. Motion carried.

**B. Vice Chair:** Lea Voss nominated;

**Motion #3:** to approve Lea Voss as Vice Chairman for the year 2021.

**Motion by:** Dr. Michael Guzman

**Second by:** Dr. Barbara Lee

**Vote:** Unanimous vote. Motion carried.

**5. BOARD OF HEALTH INFORMATION**

**A. Conflict Statement:** signed and returned by Lea Voss, Dr. Shawn Jones and Dr. Barbara Lee to Camber Reed.

**B. 2021 Meeting Dates:** March 12, May 14, July 9, September 10, November 12. To be called to order @ 0730.

**C. Parking Passes:** 2021 parking passes to be distributed if needed and will be notified by Maria Sieck.

**6. REPORTS**

**A. WIC – Kris Wood**

- FY 2021 Monthly WIC Participation - handout provided.

**B. Division of Public Health – Maria Sieck/Matt Wyant**

- Division Update.
  - i. COVID update
  - ii. Vaccination Strategy

**C. FAMILY, INC – Jenny Sharrick**


- Agency update
  - i. Handout provided via email.

7. OTHER BUSINESS

8. ADJOURNMENT

**Motion #4:** to adjourn.  
**Motion by:** Dr. Barbara Lee  
**Second by:** Lea Voss  
**Vote:** Unanimous. Motion carried.

The meeting was adjourned at approximately 8:10 A.M.

  
\_\_\_\_\_  
Dr. Shawn Jones, Chairman  
4/25/21  
\_\_\_\_\_  
Date

ATTEST:   
\_\_\_\_\_  
Matt Wyatt, County Planning Director  
4/23/21  
\_\_\_\_\_  
Date